

**DE LA SALLE LIPA**  
**Integrated School**

SENIOR HIGH SCHOOL

Honors and Awards Committee  
School Year 2019-2020

**A. Honors and Awards Committee**

The Senior High School Honors and Awards Committee (or SHS-HAC) is composed of the Assistant Principal, representatives from the Subject Area Chairs, Subject Coordinators, the Registrar, Sports as well as from each subject area in the Senior High School.

The composition of the committee varies according to the nature of the honors and awards subject of the committee deliberation. The committee members are assigned to work on particular awards. They may also be designated to perform other functions related to their duties as committee members.

Honors and awards so concluded are given during the recognition day as well as the graduation ceremony, where appropriate.

**B. Procedure for the Selection of the Honorees and Awardees**

1. Unless the SHS-HAC sees a need for an earlier time, the search for qualified honorees and awardees starts during the fourth quarter of the school year.
2. The committee member so assigned or designated evaluates the qualifications of student-candidates based on academic performance, character and behavior, and portfolios.
3. Academic performance is based on student-candidates' grades covering the period starting from the 1<sup>st</sup> Semester of SY 2018-2019 and until the 2<sup>nd</sup> Semester of SY 2019-2020.

Character and behavior are gleaned from surveys conducted by the assigned or designated committee member as well as from the official records culled from the school.

Portfolios, indicative of the length, depth, and breadth, of the student-candidates' participation in contests, symposia, conferences, seminars, and similar fora, are submitted individually by each student-candidate.

4. The corresponding points are given to the average grades (in case of academic performance), the results of the surveys (in order to measure character and behavior) and on the quality of the portfolios.
5. Meanwhile, weight values are assigned, in a manner uniform to all, to each of these areas of evaluation.
6. Student-candidate's acquired points in a particular area of evaluation is multiplied by the weight value and the sums of the product of all the weighted values in all areas of evaluation shall be used to determine the ranking. The student with the highest rank shall be the awardee.

Meanwhile, the Honorees must be consistently included in the semestral honors. Based on the computed weighted average grade received during the candidate's Grade 11 and Grade 12, student-candidates shall be ranked to determine the honorees.

7. These evaluation results for each of the awards and the ranking for the honorees are presented to the SHS-HAC for verification. The SHS-HAC then submits the respective lists of recommended student-awardees and honorees together with the supporting documents to the Vice Chancellor for Academics (or VCA).
8. Only when the VCA approves these recommendations will the posting of the List of Awardees be done.
9. The announcement and posting of the results of the selection process of honorees and awardees are done not later than ten (10) working days before graduation.
10. Clarifications and/or queries, if any, must be filed in written form before the SHS-HAC Chairperson not later than five (5) days before graduation and must be resolved by the HAC not more than three working days after receipt by the HAC Chairperson.

### **C. Academic Awards**

#### **1. Top Ten Places per Strand**

It is an award given to top ten students who are consistently included in the semestral honors based on the computed weighted average grade received during Grade 11 and Grade 12. These students will be ranked accordingly. All the awardees shall receive medals during graduation rites. In case of a tie, the following will be implemented to determine the rank:

1.1 Case 1: 2 or more students incur the same average: Ranked will be based on the average of the numbered position of the students.

Example 1: Student 4 and 5 incur equal average.

Rank =  $(4+5) / 2 = 4.5$

Student 4 and 5 will be ranked 4.5

Student 6 will be ranked 6.

Example 2: Student 4, 5, and 6 incur equal average.

Rank =  $(4 + 5 + 6) / 3 = 5$

Students 4, 5, and 6 will be ranked 5

Student 7 will be ranked 7.

1.2 Case 2: Student 10 and 11 incur the same average:

Rank =  $(10 + 11) / 2 = 10.5$

Student 10 and 11 will be ranked 10.5

Hence, there will be Top 11 students.

#### **2. Best in CAPSTONE**

The Best in CAPSTONE Award is given to recognize the group of students who exemplify De La Salle Lipa's commitment to providing practical solutions to real world problems in the context of the student's community engagement. One Best in CAPSTONE per strand shall be chosen. The faculty handling WiBusen for ABM, WiCaps for STEM, and WiCreate for HUMSS shall evaluate all the CAPSTONE Initiatives using the 5-point SMART (Sustainable, Measurable, Achievable, Relevant, Trailblazing) Rubric. Based on the result of the evaluation, the TOP 3 CAPSTONE Initiatives shall be subjected to the evaluation and selection of the SEARCH COMMITTEE for Best in CAPSTONE. The committee is composed of the CAPSTONE Area Chair, CAPSTONE Coordinators, Assistant Principal of the Senior High School, representative from the community or city affairs officer and the Chairperson of the HAC.

## D. Non-Academic Awards

### 1. St. John Baptist De La Salle Award (SJBDSL)

The SJBDSL is the highest special award given by De La Salle Lipa to a graduating Senior High School student who has best exemplified the ideals of Lasallian education by being competent, committed, confident, concerned and a devout Christian. The awardee, thus, manifests the spirit and character of our patron, St. John Baptist De La Salle.

The HAC shall be sending google forms to solicit nominations for SJBDSL to the SHS faculty. All SHS faculty who handled the graduating batch for at least two semesters are eligible to nominate one student for the award. Nomination period shall be indicated in the google forms. The nominees will be evaluated based on the following criteria:

a. Academics (GPA). The nominee must have a cumulative GPA of at least 86 percent, and with no failing grades.

b. Awards. The awards that the nominee has received within the last two (2) years will be evaluated. The point system for the awards received in the different levels will be as follows: school - 1, local (barangay/city/municipality) - 2, provincial - 3, regional - 4, national - 5 and international - 6.

c. Community Involvement. The nominee should have active involvement in outreach/in-reach activity or any kind of apostolate.

d. Leadership. The nominee should have served as a leader in any of the following same levels: school, local (barangay/city/municipality), provincial, regional, national and international. The point system for the leadership involvement of the nominees in the different levels will be as follows: school - 1, local (barangay/city/municipality) - 2, provincial - 3, regional - 4, national - 5 and international - 6.

e. Interview. Each of the nominees will undergo a panel interview by the designated HAC members. The following are the criteria to be used:

- GPA - 20 %
- Leadership (zeal for service) - 20%
- Community involvement (communion) - 20%
- Awards - 10%
- HAC Interview (faith) - 30%, broken down as follows:
  - Interview - 30%
  - Character evaluation by teachers - 50 %
  - Self-Description - 20 %

### 2. Loyalty Award

The award is given to graduating students who have completed the required years of study in the Integrated School from Grade 1 to Grade 12.

### 3. Special Awards

#### 3.1 St. Br. Miguel Award (SBMA)

Special award given to a graduating senior who has excelled in the field of Catechism.

The students of the graduating batch who are engaged in catechism in the public elementary school shall select the best nominee for their class. Likewise, related school organizations that engaged graduating students for voluntary catechism may also be nominated. To choose the recipient of the award, the nominees will be evaluated based on the following criteria:

Evaluation of Moderator	-	50%
Character Evaluation	-	30%
Interview by the HAC	-	20%

### 3.2 St. Br. Benilde Award (SBBA)

The award is given to a graduating student, who in his or her quiet ways, had contributed to the spiritual formation of the students in the school.

The Honors and Awards Committee will distribute nomination forms through Google form to the moderators of the recognized school organizations who engaged graduating students for related spiritual formation activities. The nominees will be evaluated based on the following criteria:

Character Evaluation	- 50%
Activities (Inside) co-curricular sheet	- 30%
Interview	- 20%

### 3.3 DLSL Leadership Award

The award is given to a graduating student, who in his or her character, has shown exemplary leadership qualities. The Honors and Awards Committee will distribute the Google form for nomination to Grade 12 Senior High School teachers, academic advisers and moderators of recognized school organization for Leadership Award. The nominees will be evaluated based on the following criteria:

Criteria
1. Motivational Skills (40%) <ul style="list-style-type: none"> <li>a. Communicates effectively</li> <li>b. Shows initiative and responsibility</li> <li>c. Engages group and/or club mates to participate actively</li> <li>d. Establishes collaborative relationships</li> <li>e. Resolves conflicts</li> </ul>
2. Planning and Organizational Skills (40%) <ul style="list-style-type: none"> <li>a. Plans and designs relevant activities for the class, club and/or school</li> <li>b. Implements planned activities effectively and efficiently</li> <li>c. Monitors implementation of plans and tasks</li> <li>d. Manages and/or uses resources wisely</li> </ul>
3. Contribution to the School and/or Community (20%) <p>Renders service and/ or implements activities relevant to the school population and/or community</p>

POSITION	POINTS
Homeroom/Class Officers	
President	5
Vice-President, Secretary, Treasurer, Student Marshall	3
PRO, Sports Moderator, Earth Marshall	1
Other Assignments: Subject Monitor, Guidance Coordinator, Key Monitor	0.5
SCB Officers	
President	10
Vice-President	8
Grade Representative	6
Other School Organization's Officers	
President	5
Other Officers	3
Member	1

Leadership Evaluation(Moderator/Adviser 60%) (Peers 40%)	- 30%
Leadership Accomplishment	- 70%

### 3.4 Sports Awards and Athlete of the Year Award

The DLSL Outstanding Student Athlete (Athlete of the Year Award) is given to a graduating student-athlete who has shown outstanding skills and character in his or her field of sport and who has brought honor and prestige to the institution by representing the school in interscholastic athletic competitions.

Recipients will be chosen from the Best Athlete per Team of a graduating batch. Candidates must have the following qualifications or have met the following criteria to be eligible for the Best Athlete per Team Award and Athlete of the Year Award:

1. Must recognize that there should be a balance between academic and sports performance by excellent sportsmanship and contribution to the team's success while earning a passing grade in all subjects (i.e. MUST NOT have failing average grade/s for the first (1<sup>st</sup>) semester).
2. Must demonstrate/exhibit a positive character/quality on or off the field or playing court (i.e. MUST NOT commit any disciplinary infractions sanctioned with suspension for the first (1<sup>st</sup>) semester).

#### GUIDELINES:

1. Eligibility of the nominees for the Best Athlete per Team Award and Athlete of the Year Award shall be validated/verified by the Sports Supervisor with the Grade Moderators and Registrar.
2. Best Athlete per Team Award shall be identified based on the student- athlete's performance and character evaluation. An evaluation form shall be accomplished by both the athlete and the coach and will comprise the percentage distribution of:
  - a. 70% for the student-athlete's performance which includes the competition that the athlete participated, the result of participation and the individual award/s received by the athlete.
  - b. 30% for character evaluation by the coach, which includes the athlete's personal discipline, level of focus, teamwork and motivation.
3. The nominees will be rated according to the weighted rank to determine the Best Athlete per Team.
4. The athlete who garnered the highest number of points based ONLY on Sports Participation and Achievements shall be the recipient of the Athlete of the Year Award.
5. Eligible nominations for the Athlete of the Year Award shall be deliberated by the Honors and Awards Committee whose decisions are considered final for recommendation to the Vice Chancellor for Academics for approval.

#### Points References

##### A. Level of Competition Participated

Level of Competitions	Points (per competition)
1. District / Area	3 points
2. Division	5 points
3. Provincial	10 points
4. Regional	
a. All La Salle Schools (Inter La Salle)	15 points
b. South Luzon and Metro Manila	20 points
c. Southern Tagalog CALABARZON	20 points

d. Luzon Wide	20 points
5. National	30 points
6. International	40 points

## B. Results

Level of Competitions	Points		
	1 <sup>st</sup> Place	2 <sup>nd</sup> Place	3 <sup>rd</sup> Place
1. District / Area	5	3	1
2. Division	10	7	4
3. Provincial	15	10	5
4. Regional			
a. All La Salle Schools (Inter La Salle)	25	20	15
b. South Luzon and Metro Manila	30	25	20
c. Southern Tagalog CALABARZON	30	25	20
d. Luzon Wide	30	25	20
5. National	40	35	30
6. International	50	45	40

## C. Individual Award

Level of Competitions	Points (per special award)
1. District	5
2. Division	10
3. Provincial	15
4. Regional	20
5. National	30
6. International	40

## 4. Other Special Awards

### 4.1 Mercury Drug Excellence Award for Mathematics

A special award given to graduating students who have shown outstanding talent in the field of Mathematics.

Criteria: The Honors and Awards Committee will secure the grades of STEM students in Mathematics from Grade 11 to Grade 12. The student who got the highest average grade in all Mathematics subjects from Grade 11 to Grade 12 shall be the awardee.

### 4.2 Mercury Drug Excellence Award for Science

A special award given to graduating students who have shown outstanding talent in the field of Science.

Criteria: The Honors and Awards Committee will secure the grades of STEM students in Science from Grade 11 to Grade 12. The student who got the highest average grade in all Science subjects from Grade 11 to Grade 12 shall be the awardee.

### 4.3 AY Foundation National Discipline (AYFND)

The award aims to give recognition to a graduating student who consistently exemplifies the virtue of discipline in school and in the community. The guidelines set by

the AY Foundation shall be followed in choosing the student who best deserves the award. Nominations shall be coming from the students and teachers. The top 2 nominees of the students and the top 2 nominees of the teachers shall undergo the evaluation process to determine the recipient of the award.

Criteria: Nominees will be evaluated using the following criteria.

CRITERIA
○ Self Sacrifice
A. Gives rather than takes
B. Reaches out to others and sacrifices personal advantages for the good of those who are in need
C. Labors for the good of the family, classmates and friends, for the good of the school and for the good of the country
D. Generous with time, talent and possessions, sharing those things with others
○ Courage
A. Has determination and will power to overcome hardships
B. Shows perseverance despite odds
C. Stands for his/her own convictions, even when these convictions are not popular
○ Integrity
A. Honest in the classroom, campus and at home
B. Does assignment consistently, does not cheat in examinations and earns marks that are received
C. Does not sacrifice principles for personal gains
D. Stands for what is just
E. Outstanding in sportsmanship and fair play
○ Discipline
A. Works hard to develop his/her God given talents
B. Respects the laws of the country, the school regulations, club rules and expectations of his/her friends.
C. Does not resort to drugs, alcohol, or to any immoral behavior
D. A stabilizing factor for peace and harmony in the classroom, in the campus and at home

#### 4.4 Gerry Roxas Leadership Award

This special award is given to a Grade 12 student leader who possesses the core values of service, integrity, and excellence. He or she must belong to the top ten percent of the senior high school batch and maintain a weighted average of not less than 85%.

The HAC shall be sending google forms to solicit nominations for Gerry Roxas Leadership Award. All SHS faculty who handled the graduating batch for at least two semesters are eligible to nominate one student for the award. Nomination period shall be indicated in the google forms. The nominees will be evaluated based on the following criteria:

Position	Points
President/Vice President (Student Council)	100
Editor in Chief/Associate Editor (Newsletter/School Publication)	100

President/Vice President (other school/community organizations or clubs)	95
Officer of Major Organizations (Student Council, Newsletter/School Publication)	90
Officer of Minor Organizations (other school/community organizations or clubs)	85

Integrity (Character Evaluation) - 30%  
Service (Highest Position the candidate holds) - 30%  
Excellence (Weighted Average) - 30%  
Extra Curricular Activities - 10%  
(total number of certificates on school and community participation)

Prepared by:

**Mr. RANDY L. PALESTINA**  
Chairperson, HAC 2019-2020

**Ms. RODALYN M. MALAIBA**  
Co-Chairperson, HAC 2019-2020

**Ms. EVERLINDA U. ALETA**  
Member

**Ms. IMELDA A. MENDOZA**  
Member

**Ms. RHEA S. ALGOZO**  
Member

**Dr. NORIEL C. NAVITA**  
Member

**Ms. ELSIE NIÑA M. BONITO**  
Member

**Ms. MA FE L. REZABA**  
Member

**Ms. ERICKA S. CABRERA**  
Member

**Mr. ROMO D. SANVICTORES**  
Member

**Ms. JAMIE L. DELA PAZ**  
Member

**Ms. LERMA R. ILAO**  
Adviser, HAC 2019-2020



Noted:



**Mr. FRED V. AMUL**  
SHS-Assistant Principal



**Ms. KRISTINE ANNE C. DIMACULANGAN**  
Associate Principal for Academics



**Ms. HAIDEE M. ANGELES**  
Integrate School Principal

Approved:



**Dr. IEZYL U. TORINO**  
Vice Chancellor for Academics